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BY-LAWS
RAVENNA GRIDIRON CLUB
(A NON-PROFIT CORPORATION)
AMENDED AND APPROVED FEBRUARY 17, 2010

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BY-LAWS
RAVENNA GRIDIRON CLUB

ARTICLE I. PURPOSE: Purpose for which corporation is formed: This corporation is a non-profit public benefit corporation and is not organized for the private gain of any person. The purpose of this corporation is to secure the educational advancement of Ravenna High School football players through efforts of coaches and staff; to assist in the educational, social and athletic advancement of student athletes; to promote and encourage clean living, fair play and good sportsmanship; to provide opportunities for proper physical training, adequate equipment, and qualified guidance.

ARTICLE II. MEMBERSHIP: Membership shall consist of one class of regular members. Membership shall be open to all without regard to race, sex, age, religion, color, or national origin. All perspective Gridiron members will complete a *membership application form*. The executive board will review each application for approval. The completed application will be kept on file for all members of the Ravenna Gridiron Club by the Gridiron Secretary. Membership applications shall be in writing on a form prescribed by the Ravenna Gridiron Club. Membership may be denied or terminated on the basis of conduct deemed inconsistent with the purposes of the organization.

ARTICLE III. GOVERNMENT: The government of the Ravenna Gridiron Club shall consist of an Executive Board, four officers, and three trustees; of which one trustee shall be the head football coach. The Executive Board shall serve as overseers of the organization and be responsible for the day to day business operations.

TRUSTEES: There shall be three trustees of the Ravenna Gridiron Club. One will be

the head football coach. The other two trustees will be elected at the regular elections in 2008, and in succeeding elections. One trustee will be elected to a two year term and the other will be elected to a three year term.

TRUSTEE DUTIES: The trustees may act as an audit committee or, hire independent auditors to audit the books of the organization. The Trustees and Treasurer shall issue an audit report and announce the results of the same at March meeting of the organization.

OFFICERS: The officers of the Ravenna Gridiron Club shall consist of the President, Vice President, Recording Secretary, Treasurer, and three Trustees.

OFFICER DUTIES: *The President* shall preside over all meetings during the transaction of any business and shall preserve order at meetings, assuring that the purposes and by-laws of the organization are followed. The President may appoint any committee he/she deems necessary for the advancement of the purposes of the organization and the President shall be an ex-officio member of any appointed committees.

The Vice President shall assume the duties of the President when the President, for any reason, is unable to perform.

The Recording Secretary shall record the conduct of the business meetings of the organization, keeps the rolls and membership of the organization, and be the custodian of all records, documents, and other property of the club not held by other officers. The Recording Secretary shall be responsible for organization correspondence to outside sources. He/she shall have the opportunity of recovering costs advanced on behalf of the organization of up to one hundred dollars per month, without formal action to the governing board being required.

The Treasurer shall receive and be in charge of all monies and other funds of the

organization, receiving, disbursing, and otherwise dealing with organization income and spending. The Treasurer will have the opportunity to be bonded with the expense of the bond being provided by the organization. The Treasurer shall at all times account for all income and expense of the organization and be prepared to report to the organization on account balances at all reasonable times. The Treasurer shall prepare all necessary financial reports to agencies of Federal, State, and Local government agencies. All expenditures made on behalf of the organization shall be signed/approved by at least two officers, four officers being assigned to the signature card of the financial institution(s) holding organization funds, so that the two required signatures are readily available at most times. All expenditures of more than five hundred dollars are, by definition not in the ordinary course of organization business and, shall require approval of a majority of the Executive Board.

ARTICLE IV: ELECTION OF OFFICERS: As a qualification for election as an officer, such applicant must be a member in good standing with the organization, must have attended at least sixty percent of the meetings of the organization unless excused there from and must be an active supporter of the goals of the organization. There will be a sign in sheet at all regular meetings for this purpose. All officers will be elected by majority vote of active members, those with a sixty percent or more attendance. The President and Secretary will be elected for a two year term, beginning in the even years. The Vice President and Treasurer will be elected for a two year term, beginning in the odd years. Nominations for officers/trustees will be held in March of each year and remain open until the elections are held. Annual elections will be held at the April meeting. In the event that an officer or trustee is unable to complete an elected term, the Executive Board will appoint a replacement to complete the unexpired term. This appointment will be through majority vote of the executive board.

ARTICLE V: FUNDRAISING: Fundraising shall be limited only by regulations governing non-profit, tax exempt entities, now in effect or hereafter enacted. All legal means of raising fund may be utilized by the organization.

ARTICLE VI: GENERAL PROVISIONS: No person may handle club money without the express written consent of the Officers of the organization under the direction of the Executive Board. The goal of the organization is to have no less than five hundred dollars on deposit with a conventional lending institution at all times, depletion of any account below this amount being authorized only with the express written consent of the Officers of the organization under the direction of the Trustees.

ARTICLE VII: AMENDMENTS: These by-laws may be adopted, amended, or repealed by the affirmative vote of a majority of the membership at any meeting called and held for that purpose, notice of which meeting has been given pursuant to law.

ARTICLE VIII: DISSOLUTION: This organization may be dissolved upon a two thirds vote of the Executive Board for such purposes as are allowable at the direction of the Attorney General of the State of Ohio. Upon dissolution, the Officers and Treasurer shall deliver within ninety days of the date of the dissolution, all property, funds, and money to a then existing entity with purposes the same or similar to those of the Ravenna Gridiron Club.

ARTICLE IV: APPROVAL OF BY-LAWS: These by-laws shall become effective as of the date when they are accepted and signed by the organizers of the Ravenna Gridiron Club.

February __, 2010

February __, 2010

February __, 2010

CERTIFICATION

I, _____, President of the Ravenna Gridiron Club do hereby certify that the above by-laws are a complete and accurate recitation of the original document and that the Articles of Incorporation filed with the Secretary of State of Ohio are accurately copied and made a part of this record. I state that I have the complete authority to execute the certification in compliance with the requirements of filing Form 1024 for recognition of exemption under Section 501 (c)(3) of the Internal Revenue Code.

PRESIDENT